



**Eastern Carolina Aviation Heritage Foundation  
Development Committee  
Tuesday, November 1, 2022**

1 MEMBERS PRESENT: Adam Persky, Tom Braaten, Ray Dunn and Barry Fetzer, via Teams.

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3 MEMBERS ABSENT: Jimmie Green

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5 STAFF PRESENT: Pam Holder and Michelle Burgess

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7 GUEST: Mary Beth Fennell via Teams

8  
9 **A. CALL MEETING TO ORDER**

10 Adam Persky called the Eastern Carolina Aviation Heritage Foundation (ECAHF) Development  
11 Committee to order at 3:30 pm on November 1, 2022 at the Havelock Tourist & Event Center,  
12 with a quorum present.

13  
14 **B. APPROVAL OF MINUTES**

15 Chairman Adam Persky presented the committee with the minutes for their review and approval.  
16 Tom Braaten made a motion to approve the September 6, 2022 Development Committee  
17 minutes with no corrections. The motion was carried unanimously.

18  
19 **C. OLD BUSINESS**

20 **1. *NASA Educational Mini-Grant***

- 21 • Pam Holder stated the grant was approved for \$3K. The grant money will be used  
22 towards developing a new curriculum and purchasing supplies. Request for payment  
23 will be submitted this week.

24  
25 **2. *Items for Armistead Funds***

- 26 • Pam Holder stated the Board of Commissioners authorized \$40K for expenditures.  
27 • Mary Beth Fennell stated the Education Committee met on October 20, 2022 to  
28 discuss use of funds for camp improvements, to include the potential of purchasing a  
29 flight simulator. The decision was made that a new curriculum was needed before any  
30 decision on purchase of a simulator could be made, so developing a new curriculum is  
31 priority.  
32 • Mary Beth Fennell recommended that the ECAHF Development Committee present to  
33 the Board of Directors (BOD) a request for \$2K to be used towards developing a new  
34 curriculum. This is in addition to the \$3K from receipt of the grant.  
35 • After much discussion, on Greg Sabin's quote and timeframe, it was agreed not to  
36 recommend purchase of a simulator at this time.

37 • Pam Holder recommended to ask the NC State Engineering Program to develop the  
38 safety video.

39 3. *Gala 2023*

- 40 • Tom Braaten stated Shawn Harris, 5 State Helicopters, is not able to be the guest  
41 speaker.  
42 • The decision was made to have Mark Meno as the guest speaker. Pam Holder will  
43 contact Mark Meno regarding being the guest speaker and discuss the theme/title and  
44 coin.  
45 • Pam Holder provided the Gala Marketing Plan and sponsorship contacts.  
46

47 D. NEW BUSINESS

- 48 • Pam Holder stated the invoice for the membership renewal to the Carteret Chamber  
49 for \$250.00 was received. Recommend to the BOD to renew.  
50 • Pam Holder stated quote received from ABC for \$256.00 to print program size  
51 newsletter. Recommend to the BOD to accept.  
52

53 E. ITEMS FROM THE CHAIR AND/OR COMMITTEE

- 54 • No Items

55 F. ADJOURNMENT / RECESS

56 With no further business to discuss, the meeting adjourned at 4:16 pm.  
57

58

59

60 Date approved: \_\_\_\_\_

\_\_\_\_\_  
Chairman Adam Persky

61 Attest:

62 \_\_\_\_\_  
63 Michelle Burgess, Recording Secretary