



**Eastern Carolina Aviation Heritage Foundation
Development Committee
Tuesday, December 6, 2022**

1 MEMBERS PRESENT: Jimmie Green, Tom Braaten, and Barry Fetzer, via Teams.

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3 MEMBERS ABSENT: Adam Persky and Ray Dunn

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5 STAFF PRESENT: Pam Holder and Michelle Burgess

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7 **A. CALL MEETING TO ORDER**

8 Tom Braaten called the Eastern Carolina Aviation Heritage Foundation (ECAHF) Development
9 Committee to order at 3:30 pm on December 6, 2022 at the Havelock Tourist & Event Center,
10 with a quorum present.

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12 **B. APPROVAL OF MINUTES**

13 Chairman Tom Braaten presented the committee with the minutes for their review and approval.
14 **Jimmie Green made a motion to approve the November 1, 2022 Development Committee**
15 **minutes with no corrections. The motion was carried unanimously.**

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17 **C. OLD BUSINESS**

18 ***1. NASA Educational Mini-Grant***

- 19 • Pam Holder presented the ECAHF Education Committee Meeting report. Theme ideas
20 for a 3-year cycle, to include Safety segments each year, are:
- 21 ○ Year 1: Space and Rockets
 - 22 ○ Year 2: Jets
 - 23 ○ Year 3: Helicopters
- 24 • Pam Holder stated two ideas came from the meeting discussion on how to encourage
25 diverse group of students to pursue camp opportunities which the education committee
26 plans to pursue:
- 27 ○ Reach out to the Boys and Girls Club
 - 28 ○ Offer 1 scholarship to each of the Elementary Schools in Havelock
- 29 • All agreed the simulators should be kept with additional discussion on adding a third
30 simulator configured as a Harrier. Teachers felt strongly the additional “real life”
31 version would be excellent.
- 32 • All agreed the Fab Lab should be kept and specifically built into the curriculum.
33 Additionally, adding an Oculus would be beneficial.
- 34 • Three teachers have agreed to participate. The next education committee meeting is
35 scheduled for 16th January 2023.
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2. *Items for Armistead Funds*
- Pam Holder stated going to move forward in ordering 5 NASA Lego Kits for approximately \$400.00 per kit.
 - Water Jet ordered. The City of Havelock is going to give the Water Jet to NC State.

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3. *Gala 2023*
- Mark Meno will be the speaker for the 2023 Gala.
 - The title is “*Eastern NC’s Best Kept Secret: Explore the Past, Present, and Future of FRC-East*”.
 - Pam Holder reported on the 2023 ECAHF Gala Sponsors.
 - Title Sponsors 3
 - Gold Sponsors 1
 - Silver Sponsors 1
 - Table Sponsors 10
 - The marketing plan is very comprehensive, consisting of radio, television ads, newspapers, community calendars, chamber calendars, social media, and posters/flyers.
 - Three coin proofs were presented. The Committee decided to recommend Proof 1 to the Board.
 - ABC Signs has the Flyer and Sponsorship packet to finalize. Tom Braaten recommended adding the sponsorship contribution level details to the packet.
 - Board members started soliciting a small amount of the sponsorship contacts. Tom Braaten encouraged everyone to call the potential sponsors on their lists. Now is the time to spread the word about the Gala.
 - There are two catering quotes and three declines. The Flame has the lowest bid and have always done a great job with the Gala. The Committee will recommend the Board use The Flame as the caterer.

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- D. NEW BUSINESS
- Pam Holder stated the invoice for the New Bern Web Design, LLC is \$708.00.

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- E. ITEMS FROM THE CHAIR AND/OR COMMITTEE
- No Items

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F. ADJOURNMENT / RECESS

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With no further business to discuss, **Jimmie Green made a motion to adjourn the meeting. The motion was passed unanimously,** and the meeting adjourned at 4:00 pm.

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Date approved: _____ Chairman Adam Persky

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Attest: _____
Michelle Burgess, Recording Secretary