

1 **PRESENT:** Ernest Cutler, *Chair*; Iris Wooliever, *Vice Chair*; Jackie Attaway;
2 Joshua Monnens; Bob Warren

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4 **EXCUSED:** William Alfred Gray

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6 **STAFF PRESENT:** Katrina Marshall, *AICP, Planning Director*; Sue Steinhauser,
7 *Planner/ Zoning Code Enforcement Officer* and Sandra Gahlinger,
8 *Clerk to the Board*

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10 **ALSO PRESENT:** George Corbin, Michele Leo, and Glenda Strunk, *CAMA Land Use*
11 *Plan Citizen Advisory Board members*; Commissioner Josh Kohr

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13 **A. CALL TO ORDER**
14 Planning Board Chair Ernest Cutler called the June 14, 2022, Special Meeting of the Planning
15 Board to order at 5:30 p.m.

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17 **B. MOMENT OF SILENCE**

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19 **C. PLEDGE OF ALLEGIANCE**

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21 **D. NEW BUSINESS**

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23 **AGENDA ITEM D-1** **DISCUSS DRAFT CAMA LAND USE PLAN**
24 **UPDATE AND MAKE A RECOMMENDATION**
25 **TO THE BOARD OF COMMISSIONERS FOR**
26 **ADOPTION OF THE DRAFT PLAN**

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28 Chapter 160D of the North Carolina General Statutes requires local governments that want to
29 enforce zoning to have and reasonably maintain a comprehensive plan or land use plan. Session
30 Law 2019-111, Section 2.9(c) further set the deadline for local government compliance to get a
31 plan in place on or before July 1, 2022.

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33 The City of Havelock's existing CAMA Land Use Plan was adopted by the Board of
34 Commissioners thirteen years ago, on June 15, 2009. The date of the plan, paired with the change
35 in development conditions, including construction of the bypass, led City staff to pursue an
36 update to ensure compliance with the new state mandate and verify the community vision
37 remained pertinent.

38
39 Havelock's location in one of the state's twenty CAMA counties (Craven County) requires the
40 land use plan update to be forwarded to the North Carolina Coastal Resources Commission for
41 state certification upon completion. The draft plan was submitted and reviewed for an initial

42 completeness check. To date, staff has received comments that need to be addressed prior to
43 certification.

44
45 With the July 1 deadline rapidly approaching, it is in the best interest of the city to adopt the
46 current draft of the land use plan and continue to work through the certification process. Then
47 re-adopt the plan with the revisions or updates from the continued discussions with the Division
48 of Coastal Management (DCM).

49
50 The task before the Planning Board is to review the draft document and recommend adoption to
51 the Board of Commissioners to ensure compliance with state statutory requirements, with an
52 understanding that there will be an amendment to the plan to address DCM commentary prior to
53 state certification.

54

55 **Discussion**

56 There being no discussion, Mr. Cutler entertained a motion to forward the draft CAMA Land Use
57 Plan to the Board of Commissioners recommending approval. Ms. Wooliever made the motion.
58 Mr. Warren seconded. The motion passed (4-0).

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60 **E. ADJOURNMENT**

61 Mr. Cutler entertained a motion to adjourn. Mr. Warren made the motion to adjourn. Ms.
62 Wooliever seconded. The motion carried unanimously (4-0). The meeting was adjourned at 5:36
63 p.m.

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Respectfully Submitted,

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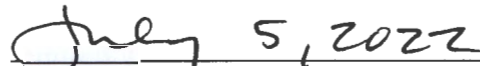
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Sandra Gahlinger, Clerk to the Board

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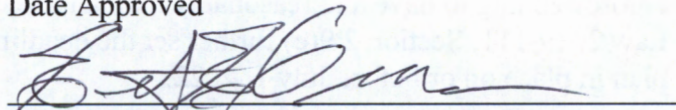
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Date Approved

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Ernest Cutler, Chair

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