

1 **PRESENT:** Ernest Cutler, *Chair*; Iris Wooliever, *Vice Chair*; Jackie Attaway;  
2 Bob Warren; William Alfred Gray

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4 **EXCUSED:** Joshua Monnens

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6 **STAFF PRESENT:** Katrina Marshall, *AICP, Planning Director*; Sue Steinhauser,  
7 *Planner/ Zoning Code Enforcement Officer* and Sandra Gahlinger,  
8 *Clerk to the Board*

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10 **ALSO PRESENT:** Commissioner Josh Kohr; Hemal Shah, *Project Engineer, NCDOT*  
11 *Transportation Planning Division (TPD)*; Amanda Killian,  
12 *Transportation Engineer, NCDOT TPD*

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14 **A. CALL TO ORDER & ROLL CALL**

15 Chair Ernest Cutler called the November 1, 2022, Planning Board meeting to order at 5:30 p.m.

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17 **B. MOMENT OF SILENCE**

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19 **C. PLEDGE OF ALLEGIANCE**

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21 **D. SWEAR IN NEW MEMBER NICOLE BRUNS**

22 Agenda item moved to next meeting as Ms. Bruns was unable to attend.

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24 **E. APPROVAL OF MINUTES**

25 Ms. Wooliever moved to dispense with the reading of the July 5, 2022, minutes. Mr. Warren  
26 seconded. The vote passed unanimously (4-0).

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28 Ms. Wooliever moved that the minutes be accepted as presented. Mr. Warren seconded. The vote  
29 was unanimous (4-0).

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31 **F. OLD BUSINESS** NONE

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33 **G. NEW BUSINESS**

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35 **AGENDA ITEM G-1** **1. CRAVEN COUNTY COMPREHENSIVE**  
36 **TRANSPORTATION PLAN (CTP)**  
37 **PRESENTATION BY MS. HEMAL SHAH**  
38 **PROJECT ENGINEER**  
39 **NCDOT TRANSPORTATION PLANNING DIVISION**  
40 **(TPD)**

41 Ms. Marshall introduced NCDOT Project Engineer Ms. Hemal Shah who presented an overview of

42 the draft Craven County Transportation Plan (CTP) including a review of the maps and project  
43 recommendations for the City.

44

45 Ms. Shah explained that NCDOT's Planning Division, the Down East Rural Planning  
46 Organization, and our local communities have been working on the CTP to identify long-term  
47 transportation needs and recommendations for the county. Modes of transportation evaluated as  
48 part of this plan include: highway, public transportation and rail, bicycle, and pedestrian and  
49 covers needs through 2040. NCDOT's Planning Division, the Down East Rural Planning  
50 Organization, and our local communities have been working on the CTP to identify long-term  
51 transportation needs and recommendations for the county.

52

53 It has been a multi-year process that was significantly delayed by COVID. The Craven County  
54 Board of Commissioners adopted the plan on October 3, 2022. The CTP will also need to be  
55 adopted by all municipalities in the county. Modes of transportation evaluated as part of this plan  
56 include: highway, public transportation and rail, bicycle, and pedestrian and covers needs  
57 through 2040.

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59 Ms. Marshall explained that the Planning Board needs to make a recommendation to the Board  
60 of Commissioners.

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62 There was significant discussion regarding the proposed plan.

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64 Mr. Cutler called for a motion to forward the draft Craven County Transportation Plan to the  
65 Board of Commissioners recommending approval. We have determined that the plan is both  
66 reasonable and in the public interest as it is a key element to implementation of the CAMA Land  
67 Use Plan, especially the transportation policies. Ms. Attaway made the motion to forward the  
68 transportation plan. Mr. Gray seconded. The motion was approved unanimously (4-0).

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#### 70 **H. UPDATE FROM THE PLANNING DIRECTOR**

71 The Planning Department welcomed new staff member, Bob Priesing, who will be the City's part-  
72 time nuisance abatement officer.

73

#### 74 **D. ITEMS FROM THE CHAIR AND/OR BOARD**

75 There were questions about economic development in Havelock and the businesses going into the  
76 shell buildings.

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#### 78 **E. ADJOURNMENT**

79 Ms. Wooliever made the motion to adjourn. Mr. Warren seconded. The motion carried  
80 unanimously (4-0). The meeting was adjourned at 6:32 p.m.

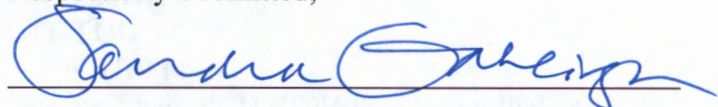
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Respectfully Submitted,

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Sandra Gahlinger, Clerk to the Board

1-3-23

Date Approved

  
Ernest Cutler, Chair

