

Havelock Appearance Commission
Minutes – September 9, 2021

PRESENT:

Michele Leo, Chair
Alida Holden, Vice
Marlene Lynch, Secretary
Mary Eastman
Nadyne Bentley
Maggie Pimentel
Glenda Strunk

OPEN POSITION

Travis Adams, Staff Liaison
Karen Lewis, Commissioner Liaison

EXCUSED:

Agnes Curran-Tonkin
Shirley Kelly

ABSENT:

Chair Michele Leo called the September 9, 2021 meeting to order at 6:35 pm at City Hall. Secretary, Marlene Lynch, led the group in prayer followed by everyone reciting the Pledge of Allegiance. A motion was made to accept the minutes by Mary Eastman and seconded by Glenda Strunk. All were in favor. Minutes were accepted as written.

Michele advised that Gina Cappel had tendered her resignation. Penny Douthett, an interested person who attended our April "Plant Swap", was in attendance observing.

FINANCE REPORT:

2021-2022 approved amount \$5650.00, includes \$2030.00 unspecified.

Staff Liaison Travis Adams suggested we may not need additional electrical extension cords as we will only have two sheds for our Annual Tree Lighting Jubilee on December 4th. It was also decided when our committee organizes our boots and flags in November, we can decide if we need more ground flags or not.

Michele will research prices for two electric spot lights and four storage bins with handles and wheels.

OLD BUSINESS:

• **NUISANCE ABATEMENT:**

Michele shared she went to the August 23rd Commissioners Meeting and thanked the Planning Department for their diligence in getting the abandoned log cabin torn down. Hopefully we will see the abandoned strip mall on Jaycee/Cunningham torn down soon.

• **FLOWER BEDS/ART PIECE:**

Michele will contact City Hall, Mayor Lewis or put a call in to Cindy to discuss if the Appearance Commission can embellish the art piece in City Park in anyway. We will also need to set a date to clear the flowers from the flower bed and the bricks. This will allow that area to be filled with soil and replace the flower bed with grass. A date for that project will be decided at the October 14th meeting.

- **BOOTS:**

Our boots need to be organized and will be done after the boots are picked up from our Veteran's Day display; boots down Tuesday, November 9th, up Monday, November 15th. The date to organize the boots will be decided at the October meeting. Michele will then ask for volunteers from the Single Marines Program to help. The date will need to be on a Saturday for maximum participation from our committee as well as the Single Marines.

- **TRUNK OR TREAT:**

Michele provided the committee with an update for the Trunk or Treat event that will be held on Friday October 29th from 5-7pm at the Parks & Rec Center. Applications will be available online for participation. Our committee will be setting up an area with games. Alida Holden offered to bring her corn hole game for an activity and Marlene Lynch provided photos for simple games that could be made for the event as well. The candy corn ring toss was unanimous and Marlene offered to purchase the cones and paint for the second game. Michele will look into purchasing candy as prizes possibly from Oriental Trading or Walmart. Pumpkins will also be provided by our committee which will be purchased from Garner's Farm. We agreed that \$400.00 would be the maximum amount spent on purchasing the pumpkins to pass out at this event.

NEW BUSINESS:

- **PRIDE OF HAVELOCK:**

The only suggestion was Bail Bonds. Everyone was asked to drive around for more suggestions for our October meeting.

- **ANNUAL TREE LIGHTING JUBILEE:**

This years Jubilee will be held on Saturday, December 4th from 3-5pm. Our committee has discussed introducing food trucks and vendors to our event. An ordinance for the above is in the process of being created and voted as a new ordinance by the Board of Commissioners. We will know by September 27th. There will be two sheds this year; Santa's shed and our cookie and hot cocoa/cider shed. We will have all of the decorations from last year and hopefully everything will remain in the Park for the month of December. Michele and Marlene will choose the sheds from Toler's Coastal Structures. Michele will get a quote on the cookies and report to Travis for a P.O.

- **MAKE HAVELOCK SHINE:**

Alida Holden has volunteered to host the December meeting and pot-luck dinner at her home on Wednesday, December 15th at 5:30pm. Judging will be on Monday and Tuesday, December 13th and 14th. Winners will be chosen and advised on December 15th and their signs placed in the yard. Gift certificates and Christmas ornaments will be presented at the January 2022 televised Commissioners meeting. We will discuss the "Live Window Display" at October's meeting.

OTHER:

- **ANNOUNCEMENTS:**

October 16-17: Mumfeast (New Bern)

October 29th: Trunk or Treat (5-7pm) Parks & Rec Center

The committee was again reminded of the next Board of Commissioners Meeting on Monday, September 27th at City Hall and were again encouraged to attend.

Our next meeting is scheduled for Thursday, October 14th at 6:30pm in the Board of Commissioners Chambers.

A motion to adjourn was made by Alida Holden, seconded by Mary Eastman. All were in favor. Meeting was adjourned at 8:10pm.

Respectfully submitted,

Marlene Lynch, Secretary