

Havelock Appearance Commission
Minutes – Thursday, January 13, 2022

	<u>EXCUSED:</u>	<u>ABSENT:</u>
Michele Leo, Chair		
Alida Holden, Vice		
Marlene Lynch, Secretary		
Nadyne Bentley		
Agnes Curran-Tonkin		
Mary Eastman	X	
Shirley Kelley		X
Maggie Pimental	X	
Stacy Ramos		
Glenda Strunk		
Ginger Sims, Step-In Staff Liaison		
Karen Lewis, Commissioner Liaison	X	

Chair Michele Leo called the January 13, 2022 meeting to order at 6:38pm at City Hall. Prior to starting, Michele asked the members to add Jen Merlo from Bluefin Artistry to our agenda. The prayer was then read by Agnes Curran-Tonkin followed by the Pledge of Allegiance.

There was one correction to the November 9, 2021 minutes correcting the name Jillian to Jullian. Alida Holden motioned to accept the minutes as corrected. Nadyne Bentley seconded the motion. All were in favor. The minutes were accepted as corrected.

FINANCE REPORT:

	ALLOCATED:	SPENT:	BALANCE:
Pumpkin Patch:	500.00	481.95	18.05
Tree Lighting:	1500.00	464.74	1035.26
Unspecified:	<u>2030.00</u>	<u>298.41</u>	<u>1731.59</u>
TOTALS:	4030.00	1245.10	2084.90

2021-2022 BUDGET BALANCE: \$4404.90 (includes 1731.59 unspecified)

JEN MERLO: Michele introduced Jen Merlo, owner of Bluefin Artistry. Jen showed the committee a four minute video she had prepared that included businesses from our 2021 business “Make Havelock Shine” event. The committee is in agreement the video would be a valuable asset to show businesses when we are soliciting for businesses to join in our “live” and “Best Business Decorations” for 2022. The committee is in complete agreement to submit a request to the Board of Commissioners to approve our request for \$350.00 from our “unspecified funds balance.

OLD BUSINESS:

- **TREE LIGHTING JUBILEE:**

The tree lighting jubilee was well attended. Michele reported she has followed up with the crafters and food vendors for their input on our event. All stated they thought it went well, gave input on making it better, and, everyone Michele spoke with will participate in our 2022 Tree Lighting event. Michele also called and left messages for three additional food truck vendors for 2022. She will continue to try to contact them.

The committee was all in agreement that we would like to combine the Havelock Christmas Parade and Tree Lighting Jubilee. Michele asked Travis to please include her in the first Parade Committee Meeting in June.

- **MAKE HAVELOCK SHINE:**

HOMEOWNER WINNERS:

Caroline Christmas: 119 Shepard Street (Earl and Star Waits)

Childrens Theme: 600 Fox Ridge Court (Naomi Clark)

Religious Theme: 203 Farina Drive (Cherri & Jimmy Sanders)

Techno Award: 120 Shepard Street (William Combs)

Joyce Blackburn Award: 115 Magnolia Mills Place (Tanya & Mitchell Whitney)

BUSINESS WINNERS:

"Live" Window Display: Jillian's Furniture (Jill Thigpen/John Hobbs-Grinch)

Best Decorations: Havelock Pool & Spa (Sue Faught)

Budgeted amount:	\$425.00
Ornaments (7):	\$105.00
Restaurant Certificates (7@ 45.00):	\$315.00
Balance:	5.00

NEW BUSINESS:

- **PRIDE OF HAVELOCK:**

The committee is in agreement to choose "La Casa Del Patron" as the Pride of Havelock winner.

- **MEMBERSHIP TERMS:**

There are four committee members whose terms expire in 2022: Mary Eastman, Agnes Curran-Tonkin, Maggie Pimentel and Stacy Ramos. These committee members will be asked at the January 13th, 2022 meeting if they would like to continue on or step down. We encouraged committee members to seek candidates that may be interested in serving on our committee and fill out the application online in case members choose to step down in the coming year.

- **HOME OF THE BRAVE BANNERS:**

The City of Havelock purchased 20 banners (to replace those that were lost). This will come from Travis's budget.

- **BUDGET REQUESTS:**

Budget item requests were asked/suggested to be brought to the upcoming January 13, 2022 meeting. Michele suggested all members bring a checklist of everything and every event we participate in so we have a procedure in place for these events, even the Plant Swap!

OTHER:

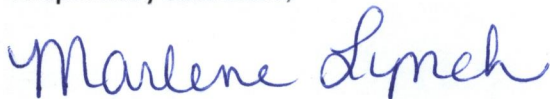
• **ANNOUNCEMENTS:**

JANUARY 24TH, 2022: Board of Commissioners Meeting (7pm) where our entire committee is encouraged to attend and present the "Make Havelock Shine" awards to the winners as well as the "Live Window Display" awards. This will be first on the agenda for the evening.

Our next meeting is scheduled for Thursday, January 13, 2022, at 6:30pm in the Board of Commissioners Chambers.

A motion to adjourn was made by Mary Eastman, seconded by Marlene Lynch. All were in favor. Meeting was adjourned at 8:09pm.

Respectfully submitted,



Marlene Lynch, Secretary