

BOARD OF ADJUSTMENT  
REGULAR MEETING  
May 18, 2022  
1 of 2

1 **MEMBERS PRESENT:** David Bullock, *Chair*; Teresa Kaufman, *Vice Chair*; George  
2 Corbin; Karla Liner; Tom McCarthy;  
3  
4 **EXCUSED:** Reuben Mikul;  
5  
6 **STAFF PRESENT:** Katrina Marshall, *AICP, Planning Director*; Sue Steinhauer,  
7 *Planner/Zoning Code Enforcement Officer*;  
8 Sandra Gahlinger, *Clerk to the Board*  
9  
10 **ALSO PRESENT:** Zoraida Terry; Kristen Rose  
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12 **A. CALL TO ORDER**

13 Chairman Bullock called to order the May 18, 2022, City of Havelock Board of Adjustment Meeting  
14 to order at 5:30 p.m.  
15

16 **B. APPROVAL OF MINUTES**

17 The Chair entertained a motion to dispense with the reading of the April 20, 2022, minutes. Mr.  
18 Corbin made the motion. The motion was seconded by Ms. Liner. The motion carried unanimously  
19 (5-0).  
20

21 After reviewing the April 20, 2022, minutes, Ms. Kaufman moved to approve the minutes as  
22 presented. Mr. McCarthy seconded. The motion carried unanimously (5-0).  
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24 **C. OLD BUSINESS**  
25

26 **AGENDA ITEM D-1 REVIEW, DISCUSS AND CONSIDER APPROVING**  
27 **REVISIONS TO BOARD OF ADJUSTMENT RULES**  
28 **OF PROCEDURE**  
29

30 The Board reviewed the Rules of Procedure. Each page was reviewed and approved as presented or  
31 discussed. The Chair entertained a motion to approve Amendment 2 Rules of Procedure as amended.  
32 Ms. Liner made the motion. Mr. Corbin seconded. The vote was approved unanimously (5-0).  
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35 **D. NEW BUSINESS** **NONE**  
36

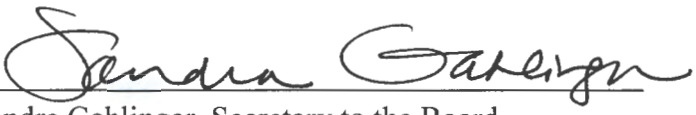
37 **E. ADJOURNMENT**

38 With no other business, Mr. Corbin moved to adjourn. Mr. McCarthy seconded, and the motion  
39 carried unanimously (5-0). The meeting adjourned at 6:10 p.m.  
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41 Respectfully Submitted,

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Sandra Gahlinger, Secretary to the Board

9.28.22  
Date Approved

  
David Bullock, Chair